



Food and Agriculture Organization
of the United Nations

CALL FOR EXPRESSION OF INTEREST – Regional Project Coordinator (Fisheries Management)

Background

The Caribbean Billfish Project is a USD 1.95 million project component of the GEF-funded, World Bank implemented, Ocean Partnership for Sustainable Fisheries and Biodiversity Conservation Models for Innovation and Reform. The Ocean Partnership is part of a larger framework, [the Common Oceans Program](#), a comprehensive GEF-funded initiative coordinated by the Food and Agriculture Organization of the United Nations (FAO) working with a variety of partners including governments, regional management bodies, civil society, the private sector, academia and industry to work towards ensuring the sustainable use and conservation of ABNJ biodiversity and ecosystem services.

The Caribbean Billfish Project aims to develop business plans for one or more long-term pilot projects aimed at sustainable management and conservation of billfish within the Western Central Atlantic Ocean. The divergence in value between the commercial and recreational subsectors represents a significant 'entry point' and opportunity for conservation and value creation which this project aims to exploit. The completed business plans will incorporate the economic, technical and financial rationale and feasibility to attract investment involving private and public capital.

The three- year Caribbean Billfish Project consists of the following 4 components:

1. *Generating value and conservation outcomes through innovative management.*
2. *Strengthening regional billfish management and conservation planning.*
3. *A functional and responsive Consortium on Billfish Management and Conservation.*
4. *Business plans developed for pilot investments in sustainable management and conservation of billfish.*

The project is operational and has started implementation in March 2015.

The Expression of Interest (EOI) should include a covering letter, detailed *Curriculum Vitae* with names and contact information for at least two References and any other information that will assist with the evaluation process.

The EOI documentation should be sent via email to slc-vacancies@fao.org on or before the deadline of **29 May 2015**, with the subject line '*Expression of Interest – Regional Project Coordinator (Fisheries Management)*'

The full Terms of Reference are as follows:

Terms of Reference

Regional Project Coordinator (Fisheries Management)

The Sub Regional Office for the Caribbean (SLC) promotes the eradication of hunger, food insecurity, malnutrition and extreme poverty by providing technical advice and assistance to member countries. SLC is committed to the implementation of the three Regional Initiatives, Support a Hunger-Free Caribbean, Family farming and rural territorial development in Caribbean, and improving food systems in the Caribbean.

The Regional Project Coordinator will assist in the technical implementation of the project activities of the Caribbean Billfish Project (CBP) - Component of the GEF-funded, World Bank implemented, project P128437: Ocean Partnership for Sustainable Fisheries and Biodiversity Conservation Models for Innovation and Reform (ABNJ) Project (**GCP/SLC/001/WBK**) in the Western Central Atlantic. The project is being coordinated by a Project Management Unit (PMU) hosted by the FAO Western Central Atlantic Fishery Commission (WECAFC) within the FAO Sub Regional Office for the Caribbean (SLC).

DUTIES AND RESPONSIBILITIES

Under the overall supervision of the Sub Regional Coordinator for the Caribbean and direct supervision of the Lead Technical Officer (LTO)/Secretary of the Western Central Atlantic Fishery Commission (WECAFC) and with the technical advice of the Lead Technical Unit (LTU), the Project Regional Coordinator (PRC) will be responsible for the technical implementation of the project. In close coordination and oversight of the Project Steering Committee (PSC) the incumbent will perform the following duties:

- Provide oversight and ensure that all technical and coordination aspects and overall implementation of the project are in accordance with FAO, World Bank and GEFs rules and procedures, and that technical activities implemented within the project are consistent with the Project's Results Framework indicators and results-based management target;
- Manage the project monitoring system and tracking output and outcome indicators as established in the Project's Results framework;
- In close collaboration with and based on inputs from Partner agencies (e.g. CRFM, IGFA, OSPESCA, ICCAT) prepare and follow up on the implementation of Annual Work Plan and Budgets for the project;
- Collect inputs from Partner agencies and prepare six-monthly Project Progress Reports in accordance with reporting requirements and submit them to the FAO Project task force for comments and clearance (by the LTO) and to the Project Steering Committee for information;
- Support the LTO in meeting the reporting requirements of FAO, World Bank and GEF (as required);
- Provide support to Government counterpart institutions as appropriate, and ensure effective and timely execution of planned activities by countries and at regional level involving other partner agencies involved;
- Support project Operational and Administrative staff at FAO-SLC (the Budget Holder – BH) with preparation of six-monthly statements of expenditures, to be distributed to the PSC; six-monthly updating of the project's procurement plan; review and clear disbursement requests under the Letters of Agreement (LOA) and procurement and contract documentation for goods and services to be purchased in accordance with the project approved budget and procurement plan;

- Review TOR for consultancies and contracts to be performed under the LOAs with Partner agencies for submission to FAO for clearance. Review and provide comments on technical products delivered by consultants and contract holders contracted under the project;
- Be responsible for partner coordination and liaison with donors and other projects, programmes and organizations and coordinate institutional arrangements and meeting/workshop activities needed to exchange lessons learned, harmonize approaches and coordinate activities to create synergies, and execute the project at the regional level;
- Provide on-the-job capacity building and mentoring to consultants on project management, coordination and technical aspects, as required;
- Conduct periodic coordination, technical assistance and monitoring missions to the participating countries;
- Lead the preparation of Regional Billfish Conservation and Management Plan, in close coordination with regional and international experts and stakeholders;
- Guide and technically assist in the implementation of the range of activities under the project work plan and logical framework;
- Develop materials for capacity development in collaboration with the LTO and LTU and in close coordination with the other members of the Project Management Unit (PMU) at FAO SLC/WECAFC Secretariat and participating countries and partner agencies;
- Represent the project in relevant regional and international coordination meetings and conferences;
- Organize the PSC meetings and act as Secretary of the meetings;
- Assist the LTO in the process of mobilizing resources and scaling-up of the project;
- Participate in and contribute to the implementation of activities and projects related to the FAO-World Bank and partners Blue Growth Initiative and the development and management of fisheries in the Western Central Atlantic; and,
- Perform other related duties as required.

Duration: 11 months with possibility of extension

Qualifications: Advance degree in Fisheries, Fisheries Management, Natural Resources Management or related field.

Technical Competencies and Experience Requirements:

- At least 5 years of relevant experience in regional project/programme management and implementation;
- Experience in FAO Regular Programme and field programme would be an advantage;
- Proven ability to implement projects in the Latin America and Caribbean Region;
- Proven capabilities to organize, support and report on project/programme progress and activities applying results based project management;
- Previous experience on fisheries management issues, preferably including experience on co-management and participatory management processes;
- Previous experience with capacity development and knowledge sharing activities;
- Ability to work within a team of professional staff from diverse technical and cultural backgrounds and expertise;
- Excellent written communication and presentation skills; and,
- Fluent in English and Spanish.

Location: Barbados, with regular travels to the WECAFC member countries